

CONVERSE COUNTY COMMISSION MEETING

May 18, 2021, 8:00 a.m. to 5:00 p.m.

107 N. 5TH STREET, SUITE 114, DOUGLAS, WY 82633

Commission Chambers are OPEN to the public; attendees must follow mask orders in place.

1. 8:00 A.M. CONVENE, PLEDGE OF ALLEGIANCE
CONVERSE COUNTY COMMISSIONERS:
James H. Willox, Chairman
Richard C. Grant, Vice Chairman
Robert G. Short, Board Member
Mike Colling, Board Member
Tony V. Lehner, Board Member
2. 8:15 A.M. DEPARTMENT UPDATES - ROAD & BRIDGE
Jason Wilkinson, Road & Bridge Superintendent
3. 9:15 A.M. BOARD APPOINTMENTS
Parks & Recreation Board: Two Expiring 3-year Terms
4. 10:00 A.M. ANSCHUTZ EXPLORATION CORPORATION
Bill Knox, Vice President, Operations, Anschutz Exploration Corp.
5. 10:30 A.M. ARP FUNDS - DISCUSSION
Commissioners, Clerk, Treasurer
6. 11:00 A.M. ROCKY MOUNTAIN POWER - INTEGRATED RESOURCE PLAN UPDATE
Sharon Fain, Vice President, Rocky Mountain Power
7. 12:00 P.M. RECESS FOR LUNCH
8. 1:10 P.M. DEPARTMENT UPDATES - PUBLIC HEALTH
Darcey Cowardin, Public Health Nurse
9. 1:30 P.M. ENERGY & NATURAL RESOURCES UPDATES
Dru Palmer, Dru Consulting
10. 2:30 P.M. CCJJC PHASE 2 - CONSTRUCTION BID RESULTS
Tim Schenk, GSG Architecture

Documents:

[CCJJC PHASE 2, 1939 BID TAB.PDF](#)

11. GENERAL COUNTY BUSINESS
Meeting Minutes, Monthly Warrants, Monthly Reports, Tax Refunds & Cancellations, Void Warrants

Documents:

[05.04.2021 OFFICIAL.PDF](#)

12. ACTION ITEMS
Resolutions, Agreements, Amendments, Permits, County Project Documents, Misc.
 1. MOU - Dept. of Revenue, Converse County, and Converse County Assessor: Computer Assisted Mass Appraisal (CAMA) System
 2. Agreement - Converse County Sheriff's Office and Cornerstone: Detention

Maintenance

13. OTHER UPCOMING EVENTS

- May 18, 3p - Planning & Zoning Commission Meeting (3rd Tues of each month)
- May 20, 9a - CCJJD Jt. Powers Board Meeting (3rd Thurs of each month)
- May 31, All Day - Memorial Day Holiday, Courthouse Closed
- June 1 & 2, 8a-5p - Commission Meeting (1st Tues/Wed of each month)
- June 8, 9, & 10, 8a-5p - FY2022 Budget Meetings with Departments, Entities
- June 15, 8a-5p - Commission Meeting (3rd Tues of each month)
- June 15, 3p - Planning & Zoning Commission Meeting (3rd Tues of each month)
- June 17, 9a - CCJJC Jt. Powers Board Meeting (3rd Thurs of each month)

PROJECT: **Converse County Joint Justice Center Phase 2**
Douglas, Wyoming

GSG PROJECT #: 2032

DATE: **May 12, 2021**
2:00 P.M.

BIDDER	Caspar Building Systems Casper, WY	FCI Constructors Cheyenne, WY	Groathouse Construction Cody, WY	Sampson Construction Cheyenne, WY
ADDENDA REC'D	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4
WYO RESIDENT CERTIFICATE	Yes	Yes	Yes	Yes
5% BID SECURITY	Yes	Yes	Yes	Yes
LIST OF SUBCONTRACTORS (1 hour following bid opening)	No	Yes	Yes	Yes
NON-DISCRIMINATION CERT.	Yes	No	Yes	Yes
NON-COLLUSIVE AFFIDAVIT	Yes	No	Yes	Yes
BASE BID	25,000,000	24,050,000	22,850,000	21,787,000
ADD ALT #1: DETENTION HOUSING ADDITION	3,412,900	2,762,000	2,326,000	2,275,000
ADD ALT #2: LANDSCAPE MAINTENANCE DURING THE TWO- YEAR MAINTENANCE WARRANTY PERIOD	18,750	14,000	14,000	13,000
Calendar Days to complete after Notice to Proceed issued	600	650	755	566
TOTAL BASE BID + ALTERNATES	28,431,650	26,826,000	25,190,000	24,075,000

GSG Architecture appreciates the efforts of all bidders and expresses our sincere thanks.

Sampson Construction

This form shall be completed and submitted with the Form of Proposal. Those listed below shall be employed to perform the work; however, Article 5.2.3 of the General Conditions may be enforced if the Owner or Architect object to anyone listed.

		Resident	
		Yes	No
Underground Utilities:	Ramshorn	X	
Earthwork:	Ramshorn	X	
Landscape:	Wind River	X	
Concrete:	J-Built	X	
Structural Steel Erector:	Apex		X
Metal Wall Panels -			
Manufacturer:	Dri-Design		
Installer:	Douglas Colony		X
Composite Wood Panel -			
Manufacturer:	Trespa		
Installer:	Douglas Colony		X
Masonry:	Asco		X
Stone Supplier:	Arriscraft (through Masonry)		
Roofing:	Douglas Colony		X
Aluminum Entrances and Storefronts:	Arch. Glazing Contractors	X	
Doors and Finish Hardware:	Architectural Concepts		X
Detention Equipment:	Cornerstone		X
Gypsum Board and Stud Framing:	Advanced Wall Systems	X	
Porcelain Tile:	Carpet One	X	
Acoustical Lay-In Ceilings:	Advanced Wall Systems	X	
Flooring:	Carpet One	X	
Painting:	Elite	X	
Seamless Epoxy Shower System:	Prime Coat		X
Casework:	JBD	X	
Laundry Equipment:			
Kitchen Equipment:			
Plumbing:	CK Mechanical	X	
HVAC:	CK Mechanical	X	
Electrical:	Kenny Electric	X	
Security Controls:			
Fire Suppression:	Rapid Fire	X	

This form shall be completed and submitted with the Form of Proposal. Those listed below shall be employed to perform the work; however, Article 5.2.3 of the General Conditions may be enforced if the Owner or Architect object to anyone listed.

		Resident	
		Yes	No
Underground Utilities:	<u>Groathouse Construction, Inc.</u>	X	
Earthwork:	<u>Groathouse Construction, Inc.</u>	X	
Landscape:	<u>Wind River Landscape Co.</u>	X	
Concrete:	<u>D. Hughes Construction & Concrete</u>		X
Structural Steel Erector:	<u>Apex Steel, Inc.</u>		X
Metal Wall Panels -			
Manufacturer:	<u>ATAS</u>		
Installer:	<u>MV Construction Inc.</u>		X
Composite Wood Panel -			
Manufacturer:	<u>Trespa</u>		
Installer:	<u>MV Construction Inc.</u>		X
Masonry:	<u>ASCO Masonry Construction</u>		X
Stone Supplier:	<u>Arriscraft</u>		
Roofing:	<u>Big Horn Roofing, Inc.</u>	X	
Aluminum Entrances and Storefronts:	<u>Overhead Door of Casper</u>	X	
Doors and Finish Hardware:	<u>Architectural Concepts</u>		X
Detention Equipment:	<u>Cornerstone Detention Products, Inc.</u>		X
Gypsum Board and Stud Framing:	<u>Advanced Wall Systems, Inc.</u>	X	
Porcelain Tile:	<u>Carpet One Commercial Flooring</u>	X	
Acoustical Lay-In Ceilings:	<u>Advanced Wall Systems, Inc.</u>	X	
Flooring:	<u>Carpet One Commercial Flooring</u>	X	
Painting:	<u>Elite Custom Painting</u>		X
Seamless Epoxy Shower System:	<u>Prime Coat</u>		X
Casework:	<u>JBD, Inc.</u>	X	
Laundry Equipment:	<u>Not Applicable</u>		
Kitchen Equipment:	<u>Not Applicable</u>		
Plumbing:	<u>CK Mechanical</u>	X	
HVAC:	<u>CK Mechanical</u>	X	
Electrical:	<u>Kenny Electric</u>	X	
Security Controls:	<u>Allowance</u>		
Fire Suppression:	<u>Rapid Fire Protection</u>	X	

**LIST OF
 SUBCONTRACTORS**

This form shall be completed and submitted with the Form of Proposal. Those listed below shall be employed to perform the work; however, Article 5.2.3 of the General Conditions may be enforced if the Owner or Architect object to anyone listed.

		Resident	
		Yes	No
Underground Utilities:	<u>Wayne Coleman</u>	<u>X</u>	<u> </u>
Earthwork:	<u>Wayne Coleman</u>	<u>X</u>	<u> </u>
Landscape:	<u>Wind River</u>	<u>X</u>	<u> </u>
Concrete:	<u>J-Built</u>	<u>X</u>	<u> </u>
Structural Steel Erector:	<u>Starly Stevens</u>	<u>X</u>	<u> </u>
Metal Wall Panels -			
Manufacturer:	<u>Dri Design</u>	<u> </u>	<u>X</u>
Installer:	<u>SGH Soderberg</u>	<u> </u>	<u>X</u>
Composite Wood Panel -			
Manufacturer:	<u>Trespa</u>	<u> </u>	<u>X</u>
Installer:	<u>SGH Concepts</u>	<u> </u>	<u>X</u>
Masonry:	<u>Rise & Shine / Soderberg</u>	<u> </u>	<u>X</u>
Stone Supplier:	<u>Arriscraft</u>	<u> </u>	<u>X</u>
Roofing:	<u>Big Horn</u>	<u>X</u>	<u> </u>
Aluminum Entrances and Storefronts:	<u>OHD Casper</u>	<u>X</u>	<u> </u>
Doors and Finish Hardware:	<u>Arch Concept</u>	<u> </u>	<u>X</u>
Detention Equipment:	<u>Corner Stone</u>	<u> </u>	<u>X</u>
Gypsum Board and Stud Framing:	<u>Advanced Wall</u>	<u>X</u>	<u> </u>
Porcelain Tile:	<u>Commercial 1</u>	<u>X</u>	<u> </u>
Acoustical Lay-In Ceilings:	<u>Advanced Wall</u>	<u>X</u>	<u> </u>
Flooring:	<u>Commercial 1</u>	<u>X</u>	<u> </u>
Painting:	<u>Excel</u>	<u>X</u>	<u> </u>
Seamless Epoxy Shower System:	<u>Prime Coat</u>	<u> </u>	<u>X</u>
Casework:	<u>JBD</u>	<u>X</u>	<u> </u>
Laundry Equipment:	<u>NA</u>	<u> </u>	<u> </u>
Kitchen Equipment:	<u>NA</u>	<u> </u>	<u> </u>
Plumbing:	<u>CK Mech</u>	<u>X</u>	<u> </u>
HVAC:	<u>CK Mech</u>	<u>X</u>	<u> </u>
Electrical:	<u>H&H Elec</u>	<u>X</u>	<u> </u>
Security Controls:	<u>H&H Elec</u>	<u>X</u>	<u> </u>
Fire Suppression:	<u>Rapid Fire</u>	<u>X</u>	<u> </u>

Unapproved Minutes
Board of Commissioners of Converse County
May 4 and 5, 2021

The regular meeting was called to order at 8:00 a.m. on May 4, 2021. Present were Chairman Jim Willox; Vice-Chair Rick Grant; Commissioners Robert Short, Tony Lehner, and Mike Colling; and County Clerk, Karen Rimmer.

Departmental updates were provided by Mr. Don Gushurst, Maintenance Department; the Commissioners authorized carpet replacement in the Courthouse main floor common areas and stairway.

Departmental updates were provided by Mr. Chris Caskey, Technical Services Director, including ongoing and upcoming projects.

Mr. Clint Becker, Sheriff, and Mr. Nate Hughes, Undersheriff, discussed usage of FY2022 funds for software upgrades and new equipment; no budget amendments would be required. The Commissioners authorized the revisions in purchasing.

The meeting recessed at 12:00 p.m. and reconvened at 1:10 p.m.

Departmental updates were provided by Ms. Holly Richardson, Special Projects; Mr. Russ Dalgarn, Emergency Management Services; and Mr. Artie Schubert, County Surveyor; including upcoming and ongoing projects.

Mr. Todd Matson, HDR Engineering, Inc., provided updates on the Mormon Canyon Road Project, with participation from representatives of the Town of Glenrock. Departmental updates were provided by Mr. Jason Wilkinson, Road and Bridge Superintendent, on several ongoing and upcoming construction and road projects, along with input from Mr. Cal Twiford, consultant for the County. Following discussion, Mr. Grant moved to approve Change Order No. 4, Irvine Road Paving project, for weigh station turnout at a cost of \$29,443.30, for total project cost of \$2,199,205.82; Mr. Lehner seconded; motion carried. Mr. Colling moved to approve Change Order No. 5, Irvine Road Paving project, for full width 2" overlay on portions of Irvine Road at a cost of \$276,930 for total project cost of \$2,476,135.82; Mr. Short seconded; motion carried. The Commissioners directed Mr. Twiford to solicit proposals for the Irvine Spur Bridge project. The Commission authorized Road & Bridge to hire up to five temporary summer help for the 2021 season. Mr. Lehner moved to approve two quotes from TDS Construction, one to repair the Douglas salt and sand building to return building to standard condition prior to wind damage in the amount of \$92,465.79, and one for additional work to further secure the building in the amount of \$8,742.68, as presented; Mr. Colling seconded; motion carried with Mr. Short abstaining from the vote due to potential perception of a conflict of interest.

The meeting recessed at 5:20 p.m. on May 4, 2021 and reconvened at 8:45 a.m. on May 5, 2021.

The minutes of the April 19, 2021 Joint Work Session, and the April 20, 2021 regular meeting were approved and ordered filed.

Mr. Colling moved to approve warrants in the amount of \$1,660,047.47: 4896 3-D Specialties; 60 307 Healing Waters; 95 307 Signs & More; 7151.10 358 Tech; 8305 A Diamond Trucking; 164.13 AT&T Mobility; 221 A1 Towing & Recovery; 473.10 Advanced Animal Clinic; 2000 Advanced Geotechnical Solutions; 2153.44 Ahern Rentals; 165 Alcohol & Drug Testing Services; 1000 Alley, Linda S; 1181.72 ALSCO; 6060.94 Atlas Office Products; 921.20 Atlas Premier Service; 1175.32 B&B Leasing Co; 7293.20 Big Horn Tire; 766.87 Bison Pump & Supply; 8473.38 Black Hills Energy; 20570 Blackburn Cattle Co; 100.80 Bliss, Mary; 10.99 Bloedorn Lumber-Douglas; 280383.51 Blue Cross Blue Shield of WY; 539.38 Bob Ruwart Motors; 250 The Body Shop; 4166.67 Boys & Girls Club of Douglas; 329.85 Brothers Propane; 1079 Bryan C Cropper DMD PC; 10763.35 ByteSpeed; 276349.95 Caspar Building Systems; 184.50 Casperson Glass; 4954.05 CDW Government; 9663.14 CenturyLink; 3177.23 City of Douglas; 150 City Shoe & Saddle Shop; 145 Civil Air Patrol Magazine; 867.72 CMI-TECO; 46 Coca Cola Bottling Co High Country; 1368.76 Comtronix; 30845 Converse County Airport; 5500 Converse County Firewise; 15000 Converse County Predator Mgmt Dist.; 35.53 Converse County Weed & Pest; 2386.52 Converse Hope Center; 100.80 Cowardin, Darcey; 363.75 Cowboy Chemical; 266.25 Cytocheck Laboratory; 968.03 Dearborn Life Insurance Co; 235.46 Decker Auto Glass; 1800 Dilts, Jerry J, Trustee; 1650 Douglas Broadcasting; 4781 Douglas Budget; 420 Douglas Day Spa; 141.11 Douglas Hardware Hank; 992.80 Douglas Tire Center; 5000 Douglas Youth Hockey Assoc; 3585 DRU Consulting; 150 Dwyer, Corey R; 420 Edwards, Joanna; 525 Emery Septic; 14637.80 The Enterprise; 585 The Eye Institute of WY.; 1536.94 Fastenal Co; 1111.45 Floyd's Truck Center WY; 12210 G Bar S Oilfield Services; 833.33 Glenrock Paleontological Museum; 5500 Gorman Funeral Homes; 317.27 Grainger; 56 Grant, Richard C; 93 Great America Financial Services Corp; 1650.00 Greenwood Mapping; 28912.50 GSG Architecture; 7975 H & J Trucking; 30620 HDR Engineering; 210 Hilltop National Bank; 63.30 Hiser, Andrea R; 35039.21 Homax Oil Sales; 110 Home Town Printed Apparel; 50389 HUB Intl Mtn States Ltd; 70.73 Hughes Network Systems; 44407 Human Resource Council of Converse CO; 405.70 Hutchinson, Hal H PE; 789.98 Industrial Distributors; 90 Inner Strength Therapeutic Massage; 2375.20 Insight Public Sector; 30.50 Institutional Eye Care; 269.90 Interstate Batteries; 941.42 Jerrys Welding-Steel Fab; 6160 JM Trucking; 300 Joyful Living Massage & Wellness; 480 Kistler Tent & Awning; 64.20 Koss Eric R; 3750 Laramie Peak Humane Society; 1795.31 Laramie Range Water Treatment & Plumbing; 904 Lexisnexis Matthew Bender; 5743.44 Lost Creek Holdings; 780 Marlin Business Bank; 420 Massage Therapy by Silke Hodges; 275.31 The Master's Touch; 522.13 McKesson Medical-Surgical; 5390 McKillip Trucking; 10096.27 Medicine Bow Technologies; 227800.96 Memorial Hospital of Converse County; 7035.43 Merck Sharp & Dohme Corp; 125 Mine Safety and Health Admin; 27.95 Moore's Heavy Equipment Services; 823.13 Motion and Flow Control Products; 84.27 Motor Power Casper; 180 Mountain Retreat Massage; 811.07 Mountain States Lithographing; 110 Mutchler, Tricia L RPR, CRR; 2189.76 NAPA; 20.80 NAPA - Glenrock; 278 National Emergency Number Assoc; 3510 Natrona County Sheriff Office; 375 NMS Labs;

1718.56 Norco; 499.05 North Bill Disposal; 4645.43 Northwest Community Action Programs ; 52.18 O'Reilly Automotive; 99.90 OffenderWatch; 35 Office Ally; 263.90 Office Depot; 89650.71 Office of the State Public Defender; 150 Ohnstad, Sam; 2370.59 OK Wrecking; 10945 Olsen, Christie; 30 Paben, Destiny; 90.48 Paben, Jerry; 2300 Palen Law Offices; 720 PDQ.Com Corp; 747 Peak Fitness; 240 Pearce, Riley F; 380.75 Peterbilt of Wyoming; 1854.45 Plainsman Printing & Supply; 605 Porter Cattle Company Trucking; 8490 Porter, Muirhead, Cornia & Howard; 16610 Price Pumping Service; 7370 Price Trucking; 5915 Pro River Technology; 636.73 Quill Corporation; 280 R & R Rest Stops of Casper; 568.22 R&S Northeast; 1500 Rally Point TC; 1346.75 Range; 430 Rankin, Linda K; 429.38 Renegade Off-Road & Driveline Repair; 6160 Riordan Trucking; 12731.99 Rocky Mountain Power; 235 Rocky Mountain Wash; 170 Rons Supply; 77.65 Safeway Pharmacy; 399.52 Sams Club; 2759.09 Sanofi Pasteur; 8019 Severson Supply Co; 2534.19 Shatto s Frontier Drug; 150 Shepherd, John; 50.40 Shepherd, Johnna; 65.50 Sheriff's Office Petty Cash; 27.74 Six Robbles'; 400 Smith Psychological Services; 237.44 Smith, Heidi J; 225 Smylie, Amanda; 4977.08 Solutions For Life; 42.85 State of Wyoming; 4000 Stearns, Jane MS LPC; 113.44 Stericycle; 13306.29 Summit Food Service; 13860 Sybille Creek Services; 378.41 Tiensvold, Sara; 855.15 Top Office Products; 1600 TOV Consulting & Communications; 983.55 Town of Glenrock; 2688.87 Trane U S; 2743.90 Tri State Truck & Equipment; 1961.72 True North Steel; 10239.76 Twiford, Calvin; 3416.52 Tyler Technologies; 60.90 U S Courts AO-PACER Service Center; 1275 U S Postmaster; 154.20 Uline; 123.20 Ullery, Jennifer; 250 UW 4-H in Converse County; 3311.39 Verizon Wireless; 13883.72 Visa; 3206.28 Vision Service Plan; 1988.92 Visionary Communications; 175.19 Vyve Broadband J; 500 WC & PAA; 5160 Weidenhamer, Leslie; 110 Western Microscope; 359.39 Willox Jim; 120 Wright, Triston; 28813.44 WY Behavioral Institute; 416.67 WY Child & Family Development; 200 WY County Treasurers Assoc; 39163.94 WY Dept of Transportation; 18 WY Financial Insurance; 13987.49 WY Machinery; 586 WY Public Health Lab; 634.69 WY Rigging & Industrial Supply; 492 Xerox Financial Services; 8443.10 Y2 Consultants; 3750 Youth Development Services; 12375 Z Lazy Y Trucking; monthly reports for Clerk: 40759.69; Clerk of District Court: 3969.22; Public Health: 9228.92; Mr. Short seconded, the commission abstained from voting on warrants issued to themselves; motion carried.

Mr. Short moved to approve the Memorandum of Understanding between Converse County and Memorial Hospital of Converse County for nursing care to inmates at a total cost of \$101,925 for a term from July 1, 2021 to June 30, 2022; Mr. Grant seconded; motion carried.

Mr. Short moved to approve the Memorandum of Understanding between Converse County and Memorial Hospital to provide a Primary Care Jail Clinic program at a total cost of \$60,000 for a term from July 1, 2021 to June 30, 2022; Mr. Lehner seconded; motion carried.

Mr. Short moved to approve the contract between the Wyoming Secretary of State's Office and the Converse County Clerk's Office for the WYSOS Physical and Cyber Security

Funding Request Application in the amount of \$1,743.46 for a term until June 30, 2021; Mr. Grant seconded; motion carried.

Mr. Colling moved to approve the request from Deer Creek Muzzle Loaders and grant a fire ban variance, should a County-wide fire ban be implemented, on June 18, 19, and 20, 2021, for the annual Muzzle Loader's Shoot located outside of Glenrock; Mr. Lehner seconded; motion carried.

A general County business meeting, including elected officials and department heads, began at 9:00 a.m. Departments provided various updates on upcoming and ongoing projects and events, including trials; construction projects; valuation projections; oil and gas activity; federal project updates; various meetings; and the dedication of the Yellowstone Bridge as the Bryan Gross Memorial Bridge on July 31, 2021.

Mr. Colt Rodeman, LaPrelle Irrigation District Chairman, provided an update on water levels within LaPrelle Dam. Following discussion, the Commission determined overnight camping be discontinued immediately until elevation levels stabilize. A process for disseminating information was determined, and the Park Manager will create the message to be distributed to various agencies and shared on websites, Facebook pages, etc.

Representative of Continental Resources provided general updates on their upcoming goals and energy activity within Converse County.

The meeting recessed at 12:00 p.m. and reconvened at 1:00 p.m.

Mr. Quentin Richardson, County Attorney, Ms. Dixie Huxtable, County Assessor, and the Commission determined the Board of Equalization hearing schedule for 2021.

Following discussion of the Ridgewater Improvement District, Mr. Grant moved to appoint Zygmunt Samiec, Thad Alexander, and Tracy Alexander to the Ridgewater Improvement District Board for terms expiring in May 2024, the next special district election; Mr. Short seconded; motion carried.

Ms. Kellynne Doyle and Ms. Mandy Marney, UW Extension Office; and Mr. Don Blackburn and Amy Irene, Converse County Fair, met to discuss the upcoming County Fair, communications, and budgeting.

Mr. Colling moved to approve the agreement between Converse County and Axon Enterprises, Inc. for a five-year lease of tasers for the Sheriff's Office in the amount of \$4,800 annually and \$24,000 total; Mr. Short seconded; motion carried.

Mr. Short moved to approve the amended agreement between Converse County and Summitt Food Service LLC at the new pricing structure; Mr. Lehner seconded; motion carried.

The regular meeting was adjourned at 5:10 p.m.

James H. Willox, Chairman

ATTEST:

Karen Rimmer, County Clerk

Publish: May 12/13, 2021