

# CONVERSE COUNTY COMMISSION MEETING

September 19, 2025 - 8:00 a.m. to 12:00 p.m.

107 N. 5TH STREET, SUITE 114, DOUGLAS, WY 82633

Commission Chambers are OPEN to the public.

1. 8:00 A.M. CONVENE, PLEDGE OF ALLEGIANCE  
**CONVERSE COUNTY COMMISSIONERS:**  
James H. Willox, Chairman  
Richard C. Grant, Vice Chairman  
Robert G. Short, Board Member  
Trent Kaufman, Board Member  
Donald Blackburn, Board Member
2. 8:15 A.M. DEPARTMENT UPDATES - ROAD & BRIDGE  
Jason Wilkinson, R&B Superintendent; John Shepherd, Foreman
3. 9:15 A.M. DEPARTMENT UPDATES - PUBLIC HEALTH  
Darcey Cowardin, Public Health Nurse Manager
4. 9:30 A.M. DEPARTMENT UPDATES - TECHNICAL SERVICES DEPARTMENT  
Chris Caskey, Technical Services Director, and Nate Hughes, Technical Services Administrator
  - Fixed Assets and Surplus Property Review
5. 10:00 A.M. UPDATES - CONVERSE COUNTY CONSERVATION DISTRICT  
*Michelle Huntington, District Manager, Converse County Conservation District*
6. 10:30 A.M. ENERGY & NATURAL RESOURCES UPDATES  
*Dru Palmer, Dru Consulting*
7. 11:00 A.M. UPDATES - CONVERSE COUNTY SHOOTING COMPLEX IMPROVEMENTS PROJECT  
*Mike Jennings, Relic Services LLC*
8. 11:30 A.M. EXECUTIVE SESSION - PERSONNEL  
Pursuant to W.S. §16-4-405 (a)(ii) to consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer.
9. 12:00 P.M. ADJOURNMENT
10. GENERAL COUNTY BUSINESS & ACTION ITEMS  
Meeting Minutes, Monthly Warrants, Monthly Reports, Tax Refunds & Cancellations, Void Warrants, Resolutions, Agreements/Amendments, etc.

- Commission Minutes, September 2 and 3, 2025 Regular Meeting
- Quitclaim Deed and Regrant of Easement, Other Side of the Tracks
- Bore Permits, Anadarko - CR47/Dickau Road

Documents:

09.02.2025 OFFICIAL.PDF  
 QUITCLAIM DEED AND REGRANT OF EASEMENT CA EDITS 09.10.2025.PDF  
 BORE PERMIT, ANADARKO - CR47-DICKAU RD.PDF  
 BORE PERMIT, ANADARKO - CR47-DICKAU RD 2.PDF

## 11. OTHER UPCOMING EVENTS

- Sept 16, 3p - Planning & Zoning Commission (3rd Tuesday of each month)
- Sept 19, 8a-12p - Commission Meeting (NOTE: This meeting date was changed from Sept. 16, 2025)
- Sept 19, 8a - TENTATIVE: BOE Hearing, Commission Chambers (NOTE: This meeting was changed from Sept. 15, 2025)
- Sept 18, 9a - CCJJC Joint Powers Board Meeting (3rd Thursday of each month)
- Sept 23-25 - WACO Conference, Rock Springs WY
- Oct 7&8, 8a-5p - Commission Meeting (1st Tuesday/Wednesday of each month)
- Oct 7, 7-8a - Elected Officials Breakfast Meeting, MHCC Boardroom
- Oct 8, 7-8a - Municipal/County Joint Powers Board Meeting
- Oct 16 - 9a - CCJJC Joint Powers Board Meeting (3rd Thursday of each month)
- Oct 21, 8a-5p - Commission Meeting (3rd Tuesday of each month)
- Oct 21, 3p - Planning & Zoning Commission Meeting (3rd Tuesday of each month)
- Nov 4&5, 8a-5p - Commission Meeting (1st Tuesday/Wednesday of each month)
- Nov 4, 7-8a - Elected Official Breakfast Meeting, MHCC Boardroom
- Nov 5, 7-8a - City/County Breakfast Meeting, MHCC Boardroom
- Nov 11, All Day - CLOSED, Veteran's Day
- Nov 18, 8a-5p - Commission Meeting (3rd Tuesday of each month)
- Nov 27&28, All Day - CLOSED, Thanksgiving and Employee Appreciation Day

This agenda is subject to change at any time without notice. The Board may recess into Executive Session, if necessary, at any time. Previous versions of this agenda are available on this website at all times. A regular meeting will be held on October 7 and 8, 2025, at 8:00 a.m. unless otherwise posted. at the **Converse County Courthouse within Commission Chambers, 107 N. 5th Street, Douglas, Wyoming.** The public is invited to attend any Commissioner meeting. To get on the agenda, contact the County Clerk via email or by calling 307-358-2244 by the **Thursday prior to the meeting.** Per W.S. §18-3-516(f), access to county information can be obtained at the County's official website, [www.conversecountywy.gov](http://www.conversecountywy.gov) or by calling the County Clerk's Office 307-358-2244.

**Unapproved Minutes  
Board of Commissioners of Converse County  
September 2 and 3, 2025**

The regular meeting was called to order at 8:00 a.m. on September 2, 2025. Present in person were Commission Chairman Jim Willox; Vice-Chairman, Rick Grant; Commissioners Robert Short, Trent Kaufman, and Donald Blackburn; and County Clerk Karen Rimmer.

The Commissioners reviewed August warrants for payment, various informational documents, and documents to be considered for action.

The minutes of the August 19, 2025, regular meeting and Executive Session were approved and ordered filed.

Mr. Grant moved to approve Accounts Payable warrants for August 2025 in the amount of \$4,651,380.80: 5 Aces Printing \$11,904.82 PNs/Advertising; A Diamond Trucking \$17,125 Rd Maint; AT&T Mobility \$2,587.48 Utilities; A1 Towing&Recovery \$240 Abandoned Vhcle; Ace Calibrations \$135.71 Svc; Airgas \$53.82 Rental; Allen, Kash \$429.61 Travel; ALSCO \$2,214.11 Svc; Amazon Capital \$2,417.78 Supplies/Equip; Anadarko E&P Onshore \$12,395 Rd Maint; Anderson, Brian \$700 Travel; Applied Concepts \$6,572.32 Parts; Artistic Custom Badge \$214.30 Supplies; Atlas Office \$2,860.14 Supplies/Equip; Atlas Premier Service \$1,168.76 Lease; Atlas Reprod/PEAC \$1,190.21 Lease; B&B Leasing \$1,285.97 Lease; Barnes Law \$3,537.40 Legal; Bennett, Sandra \$58 Svc; Bernstein, Tricia \$301.50 Legal; Big Country Rehab \$630.97 Medical; Big Sky Communications \$296 Equip; Bison Pump&Supply \$361.68 Parts; Black Hills Energy \$4,428.44 Utilities; Blackburn Cattle \$36,465 Rd Maint; Bliss, Mary \$357 Travel; Bloedorn Lumber \$596.04 Supplies; Blue Collar Logistics \$27,015 Rd Maint; Bob Barker Co \$352.41 Supplies; Bob Ruwart Motors \$429.75 Repairs; The Body Shop \$190 Wellness; Bomgaars Supply \$734.98 Supplies; Bonanza Earth Relocators \$55,330 Rd Maint; Bowers, Kraig \$647.96 Travel; Boys&Girls Club of Douglas \$7,375 Allocation; Brown, Kenneth \$600 Legal; Bryan C Cropper DMD PC \$535 Inmate Svcs; Butchs Propane \$135.16 Svc; Carquest \$3,527.50 Supplies/Parts; Casper Winnelson \$2,906.67 Supplies; CDW Government \$33,718.96 Equip; CenturyLink \$1,718.27 Utilities; Certain Serenity Massage \$180 Wellness; CIGNA Health&Life Ins \$369,659.16 Ins; City of Douglas \$4,154.65 Utilities; CleverPath IT \$4,808.69 Svc; Coca Cola Bottling \$26.25 Svc; Converse County Airport \$156,250 Allocation; Converse County Firewise \$2,600 Svc; Converse County Search&Rescue \$187.50 Retirement; Cornerstone Detention Products \$18,460 Svc; Cowboy Chemical \$1,180.85 Supplies; Cowboy Supply House \$624.48 Supplies; Croell \$10,952.70 Rd Maint; Darktrace Holdings \$47,915 Svc; Delta Dental \$15,760.10 Ins; Dilts, Jerry J \$2,265 Rental; Dodge Co \$1,330.55 Supplies; Douglas Grocery \$235.28 Supplies; Douglas Hardware \$969.08 Supplies/Parts; Douglas Sign \$543 Supplies; Douglas Tire Center \$6,732.45 Svc; Doyle, Kellynne \$20.26 Travel; DRU Consulting \$6,845.97 Consulting; Dustbusters Enterprises \$21,471.48 Rd Maint; E Benefits \$172.50 Ins; Earth Work Solutions \$715,839.64 Rd Maint; Ed's Concrete \$42,500 Svc; Emery Septic \$615 Svc; The Enterprise \$30,464.70 Allocation; Fastenal Co \$115.50 Supplies/Parts; Fawcett, Daniel \$430 Travel; FDL Architecture \$22,060.35 Svc; Firinne Polygraph \$500 Svc; Floyd's Truck Center \$844.62 Svc;

Frontier Outdoor Power \$21,143.50 Equip; Geotec Industrial \$9,166 Svc/Parts; Glaxosmithkline \$3,639.56 Supplies; Glenrock Housing Authority \$4,720.80 Allocation; GoCo.io \$69.84 Svc; Gorman Funeral Homes \$3,380 Allocation; Grainger \$2,801.77 Parts; Granite Telecommunications \$1,449.45 Utilities; Grant, Richard \$54.60 Mileage; GreatAmerica Financial \$236.06 Lease; H&J Trucking \$19,937.50 Rd Maint; H-X Crossing Enterprises \$18,950 Rd Maint; Hanlon, Cynthia \$60 Wellness; HDR Engineering \$126,335.45 Svc; Henson, Tiffany \$35 Mileage; Hewlett, Jedidiah \$90.74 Mileage; High Country Behavioral \$11,816.61 Svc; Hill, Doc \$144 Travel; Hilltop National \$343 Ins; Holiday Inn Express & Suites Douglas \$5,080.32 InKind; Homax Oil Sales \$54,991.52 Supplies; HUB Intl Mtn States \$67,928 Ins; Huxtable, Dixie \$151.20 Mileage; Igo Oil Field Service \$53,340 Rd Maint; IMA \$7,916.66 Consulting; Inner Strength Therapeutic Massage \$180 Wellness; Institutional Eye Care \$112.60 Inmate Svc; Intl Academies of Emergency Dispatch \$30 Svc; Interstate Batteries \$280.67 Supplies; Jackson Group Peterbilt \$2,478.80 Parts/Maint; Jerrys Welding \$7,565.31 Repairs; Johnson Controls \$21,204 Svc; Joyful Living Massage&Wellness \$60 Wellness; Justin Miller Trucking \$58,010 Rd Maint; Kelly, Thomas \$318.79 Svc; Keyhole Outdoor Living \$2,549.97 Equip; Knife River \$567,049.96 Rd Maint; Kone \$1,409.13 Svc; Laboratory Corp of America \$26.75 Supplies; Laramie Peak Humane Society \$2,083.33 Allocation; Laramie Range Water \$470.50 Svc; Larimer County Coroner \$500 Svc; Leisure Interactive \$3,832 Subscrip; Lexisnexis Matthew Bender \$1,916 Subscrip; Loco Luna \$17,895 Rd Maint; Lopez, Jaqueline \$70 Mileage; Mark Hardee Attorney \$132.80 Legal; Martin, Kelly \$700 Travel; Massage Therapy \$390 Wellness; Masters Touch \$490.45 Postage; May, Robert \$700 Travel; McGill, Charles \$577.96 Travel; McKesson Medical \$142.90 Supplies/Equip; McKillip Trucking \$18,950 Rd Maint; Memorial Hospital of Converse County \$302,697.94 Allocation/Svc; Menards \$1,590.75 Supplies/Parts; Merback Award \$70 Supplies; Meridian Psychological \$1,600 Legal; Miller, Crimson \$10 Reimb; Motion and Flow Control Products \$171.76 Supplies; Motor Power Casper \$280.92 Parts/Maint; Motorola Solutions \$2,876.18 Svc; Mountain West Tech \$104.95 Svc; NAPA \$3.55 Parts; Niobrara Electric \$46.96 Utilities; NMS Labs \$676 Svc; Norvell, Tyler \$677.49 Travel; OReilly \$187.94 Parts; ODP Business Solutions \$28.55 Supplies; OffenderWatch \$112.12 Svc; Olsen, Christie \$18,700 Rd Maint; OpenGov \$7,524.56 Subscrip; PartsOne \$688.07 Parts; Peak Fitness \$375 Wellness; Pimentel, Esther \$35 Mileage; Pinnacle Construction \$11,785 Svc; Pitney Bowes \$216.12 Lease; Plainsman Printing \$545.35 Supplies; PRIA \$60 Subscrip; Price Pumping \$27,252 Rd Maint; Price Trucking \$20,300 Rd Maint; Prima Public Risk Mgmt \$425 Subscrip; Principal Life Ins \$3,493.67 Ins; Priority Dispatch Corp \$425 Svc; Pure Raine Salon \$230 Wellness; Quill Corp \$605.96 Supplies; R&R Rest Stops \$169.50 Rd Maint; R&S Northeast \$845.08 Svc; Rafter Cross Land \$3,030 Rd Maint; Range \$1,584 Utilities; Reaper Logistics \$31,230 Rd Maint; Ricoh \$8.21 Svc; Rock Solid SST \$1,777.35 Supplies; Rocky Mountain Hostage Negotiators \$375 Subscrip; Rocky Mountain Power \$32,471.18 Utilities; Rocky Mountain Wash \$368.50 Svc; Rushton, Will \$2,250 InKind; S&L Industrial \$39,438.44 Rd Maint; Sams Club \$676.97 Supplies; Sanchez, Cooper \$255.40 Mileage; Sanchez, Dawn \$285.40 Mileage; Sanofi Pasteur \$5,869.90 Supplies; Schell, Joel \$359.10 Mileage; Schroeder, Madison \$712 Travel; Secretary of State \$60 Svc; Shatto s Frontier Drug \$2,414.50 Inmate Svcs; Short Powerline Service \$71,698.30 Svc;

ShredAmerica \$782.28 Svc; Shuler Kristy \$35 Mileage; Smiley Face Logistics \$15,305 Rd Maint; Specialty Applicators \$991,126 Rd Maint; State of WY \$99.79 Svc; Steiner Thuesen \$3,999.19 Svc; Stinson Lawn Care \$8,700 Svc; Stotz Equip \$803.77 Parts; Summit Food Service \$20,572.03 Inmate Svcs; Sutton, Scott \$442.96 Travel; Taipin, William \$644.68 Travel; Tallgrass Water Great Plains \$9,830 Rd Maint; Tesconi Events \$14,500 InKind; TGOB Material Solutions \$26,984.30 Rd Maint; Thalken, Twyla \$506.25 Svc; Top Office Products \$448.22 Lease; Town of Glenrock \$957.92 Utilities; Trane \$1,104.17 Svc; Twiford, Calvin \$23,048.12 Rd Maint; Tyler Technologies \$7,512.51 Svc; Udell, Mitchell \$711.20 Travel; UW 4-H in Converse County \$185 Subscrip; Verizon \$568.04 Utilities; Visa \$12,534.59 Misc; Visionary Communications \$1,351.76 Utilities; Vyve \$204.37 Utilities; WACO \$1,375 Membership; Western Dakota Energy \$100 Rd Maint; Western Skies Technology \$1,500 Svc; Wheatland Garage Door \$3,148.61 Parts/Maint; Willox Jim \$92.55 Mileage; WY First Aid&Safety Supply \$91.49 Supplies; WY Machinery \$10,436.14 Supplies/Parts; WY Public Health Laboratory \$720 Svc; WY Rigging&Industrial Supply \$258.80 Supplies; Wyo Lawn&Tree \$192.75 Svc; WY Singer-Songwriters \$10,000 In Kind; Youth Development \$4,166.66 Allocation; Z Lazy Y Trucking \$20,300 Rd Maint; Assessment NOVCs: Town of Glenrock \$555.29 cancellation; Matejcek Implement CO \$5,345.58; Werner Living Trust \$703.13; SPM Oil & Gas PC LLC \$187.55; USDA \$349.87 and \$366.99; Dilts Living Trust \$359.60; Kodiak Gas Services LLC \$21,864.89; and Transitional Energy Company \$438,957.94; Mr. Kaufman seconded; the Commissioners abstained on voting on warrants pertaining to themselves; motion carried.

Mr. Short moved to approve and adopt:

#### RESOLUTION 13-25

#### A RESOLUTION VACATING AND ABANDONING A PART OF SURVEY 2-27 "GLENROCK - ROSS ROAD"

WHEREAS, the Board of County Commissioners of Converse County, Wyoming deems it to be in the public interest to abandon and vacate a portion of the "Glenrock-Ross Road" in accordance with Section 24-3-101 through 24-3-127, Wyoming Statutes, 1977, as amended, with vacation described as follows:

"All that portion of Sections 13, 14, 23, 22 and 27, in T. 34 N., R. 75W. of the 6th P.M., Wyoming, lying between parallel right-of-way lines, 100 feet apart, being 50 feet on each side when measured at right angles to the following described center line: Beginning at a point on the west line of Section 27, said point being North 172.7 feet, more or less, from the section corner common to Sections 27, 28, 33 and 34; thence along a 2° curve to the left through a central angle of 12° 36', a distance of 629.9 feet, more or less; thence N. 32° 09' E. a distance of 4532.2 feet; thence along a 3° curve to the right through a central angle of 9° 24' a distance of 313.3 feet; thence N. 41° 33' E. a distance of 707.1 feet, more or less to a point on the section line common to Sections 22 and 27, said point being N. 89° 57' W. a distance of 1801.6 feet, more or less, from the section corner common to Sections 22, 23, 26 and 27; thence N. 41° 33' E. a distance of 2716.6 feet, more or less, to a point on the section line common to Sections 22 and 23, said point being North 2034.7 feet, more or less, from the section corner common to Sections 22, 23, 26 and 27; thence N. 41° 33' E. a distance of 663.4 feet; thence along a 1° curve to the right through a central angle of

3° 16' a distance of 326.7 feet; thence N. 44° 49' E. a distance of 2206.4 feet; thence along a 5° curve to the right through a central angle of 9° 22' a distance of 187.3 feet; thence N. 54° 11' E. a distance of 1165.8 feet; thence along a 2° curve to the right through a central angle of 5° 05' a distance of 254.2 feet; thence N. 59° 16' E. a distance of 0.3 feet, more or less, to a point on the section line common to Sections 14 and 23, said point being N. 89° 54' W. a distance of 1748.6 feet, more or less, from the section corner common to Sections 13, 14, 23 and 24; thence N. 59° 16' E. a distance of 1288.0 feet; thence along a 3° curve to the right through a central angle of 8° 11' a distance of 272.8 feet; thence N. 67° 27' E. a distance of 434.4 feet to a point on the section. line common to Sections 13 and 14, said point being N. 0°12' E. a distance of 950.1 feet from the section corner common to Sections 13, 14, 23 and 24; thence N. 67° 27' E. a distance of 351.8 feet; thence along a 4° curve to the left through a central angle of 26° 09' a distance of 653.8 feet; thence N. 41° 18' E. a distance of 439.4 feet to the northeast end of the existing bridge over Sand Creek. Said parcel containing 39.4 acres, more or less and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.”

WHEREAS, the above-described land was conveyed conditionally by Right-of-Way Deed, Instrument No. 312571, recorded in Book 356, Page 28, in the Office of the County Clerk, Ex-Officio Registrar of Deeds, Converse County, Wyoming; and

WHEREAS, said Right-of-Way Deed contained language expressing reversion to Grantor, his heirs, successors, and assigns in the event of abandonment due to disuse or relocation of said road, the same as if the Grant had never been made; and

WHEREAS, said “Glenrock-Ross Road” was abandoned as a public road upon completion of State Highway 95 in 1976 and has not been used or maintained as a public road since that time; and

WHEREAS, no formal vacation by official Board action of the above-described land was made previously.

NOW THEREFORE BE IT RESOLVED by the Board of Converse County Commissioners that the aforementioned partial vacation of Glenrock-Ross Road is hereby authorized.

PASSED, APPROVED AND ADOPTED this 5<sup>th</sup> day of September, 2025.

BOARD OF COMMISSIONERS  
CONVERSE COUNTY, WYOMING:  
/s/ James H. Willox, Chairman

ATTEST:

/s/ Karen Rimmer, County Clerk

Mr. Grant seconded; motion carried.

Mr. Short moved to move the regular Commission meeting scheduled for Tuesday, September 16, 2025, to Friday, September 19, 2025, to begin at 8:00 a.m.; Mr. Kaufman seconded. It was stated that a quorum will be unavailable on September 16, 2025, due to a planned visit to the Idaho National Laboratory site organized by the U.S. Department of Energy; motion carried.

Following consideration of a written request, Mr. Short moved to authorize the donation of a County-owned vehicle to the Glenrock Cemetery District when one becomes available, and

further moved to include the vehicle year, make, model, and VIN in the minutes of a subsequent meeting once it is determined which vehicle will be donated to the District; Mr. Kaufman seconded; motion carried.

Mr. Grant moved to recess into Executive Session pursuant to W.S. 16-4-405(a)(ii) to consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee; Mr. Short seconded, and the regular meeting recessed at 9:30 a.m. and reconvened at 11:30 a.m.; no action was taken.

Mr. Mike Jennings, Relic Services LLC, and Project Manager for the Shooting Range Complex Improvement Project, provided multiple updates on the status of the project including quotes received for engineering services and design options for the 60-yard, 100-yard, and 600-yard firing ranges. Following discussion, the Commissioners directed Mr. Jennings to move forward with ECS Engineering to address the drainage issues as well as with firm prices on design options for each of the ranges. Mr. Jennings will provide additional updates at the next regular Commissioner meeting.

The meeting recessed for lunch at 12:00 p.m. and reconvened at 1:00 p.m.

Ms. Jessie Dykehouse, FDL Consulting LLC, provided updates on the Animal Shelter Expansion Project and reviewed the proposed construction contract with the Commissioners. It was noted that the contract format was previously approved by the Converse County Attorney prior to the release of the bid. Discussion followed including liquidated damages, warranty items, project schedule, and pay applications. Following further discussion, Mr. Kaufman moved to approve the Construction Contract between Converse County and Pope Construction Inc. for the Animal Shelter Expansion Project in the amount of \$7,103,294; Mr. Blackburn seconded. It was stated for the record that this project will have two phases: construction of the new facility and demolition of the existing facility, with substantial completion to be January 30, 2027, and May 15, 2027, respectively. Final completion will be March 15, 2027, and June 15, 2027, respectively; no further discussion and motion carried. Mr. Grant moved to approve the Notice to Proceed for Pope Construction Inc. for construction of the Animal Shelter Expansion Project with a commencement date of September 10, 2025; Mr. Kaufman seconded; motion carried.

The Commissioners discussed the status of the County Courthouse Renovations Project with Ms. Dykehouse as well; FDL Consulting is currently working off of existing drawings to be followed by measurements to develop as-built plans. The next step will be a needs assessment with elected officials, department heads, and staff within the Courthouse. No action was taken.

Mr. Todd Mattson, HDR Engineering, Inc., provided updates on major road construction projects including the Jenne Trail Reconstruction Project Phase 3; the Chalk Buttes Road/Ridgewater Road Reconstruction Project; and the Lambert Water and Sewer Improvements Project. Mr. Cal Twiford, consulting engineer, provided updates on the Coulter Trail Paving Project. Mr. Jason Wilkinson, Road & Bridge Superintendent, provided updates on gravel projects; dust suppression; bids for crushing; and gravel sources. No action was taken.

Mr. Chris Caskey, Technical Services Director, welcomed Mr. Nate Hughes, Technical Services Administrator, and the Commissioners thanked him for his years of service with the Converse County Sheriff's Office. Departmental updates included ongoing road surveys and

drone flights for various projects; review and revisions to various policies and procedures; ongoing maintenance projects at multiple County facilities; ongoing and upcoming subdivision applications; and GIS updates. No action was taken.

Mr. Short moved to void warrant number 72807 payable to Wyoming Department of Agriculture in the amount of \$100.00 not to be reissued; Mr. Blackburn seconded; motion carried.

The regular meeting recessed at 4:08 p.m. and reconvened at 8:13 a.m. on September 3, 2025.

Mr. Grant moved to recess into Executive Session pursuant to W.S. 16-4-405(a)(ii) to consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee; Mr. Short seconded, and the regular meeting recessed at 8:14 a.m. and reconvened at 8:49 a.m.; no action was taken.

A County-wide business review began at 9:00 a.m. Updates were provided by Clerk of District Court; Human Resources; Joint Communications; Assessor; Sheriff's Office; Public Health; Parks & Recreation; Extension; Clerk; and Commissioners. Topics discussed included upcoming trials; wellness updates; training and personnel; tax exemptions and tax discussion; upcoming major projects including road reconstruction, new County facilities, and renovations to other facilities; and association updates. No action was taken.

The meeting adjourned at 10:14 a.m.

The next regular Commission meeting has been rescheduled for September 19, 2025, at 8:00 a.m., unless otherwise posted, and will be held at the Converse County Courthouse within Commission Chambers, located at 107 N. 5<sup>th</sup> Street, Douglas, Wyoming. The public are invited to attend. To be a part of the agenda, call the Clerk's Office by the Thursday before the meeting. Per W.S. §18-3-516(f), access to county information can be obtained at [www.conversecountywy.gov](http://www.conversecountywy.gov) or by calling the County Clerk's Office at (307) 358-2244.

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James H. Willox, Chairman

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Karen Rimmer, County Clerk

Publish: September 10, 2025, Douglas Budget & Glenrock Independent

**QUITCLAIM DEED AND GRANT OF EASEMENT**

**Converse County, Wyoming**, of 107 North 5<sup>th</sup> Street, Douglas, WY 82633, "Grantor," for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid, the receipt hereof is hereby acknowledged, does hereby CONVEY and QUITCLAIM to the **City of Douglas, Wyoming**, a Wyoming municipal corporation, "Grantee," the following described property situate in Converse County, Wyoming, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Wyoming (if applicable), to-wit

**Lots 1, 2, and 3 of the Other Side of the Tracks Subdivision to the City of Douglas, Converse County, Wyoming**

1. To the extent previous documents, including but not limited to the Right-of-Way Donation Certificate recorded as Instrument No. 1095465, Book 1707, Page 10, have vested title in the Subject Premises to the County, the County hereby remises, releases and forever quitclaims unto City all such right, title, interest, property, possession, claim, and demand as County has, or ought to have, in the Subject Premises.
2. It is the parties' intention that the Detention Pond Easement granted by the City to the County and recorded as Instrument No. 1095466, Book 1707, Page 11, remain in full force and effect. To the extent necessary or required by law, the City hereby reauthorizes and grants anew the Detention Pond Easement on the same terms and conditions as contained in the previously granted easement recorded at Instrument No. 1095466, Book 1707, Page 11.

**Subject to easements previously granted to Converse County.**

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2025.

City of Douglas, Wyoming:

\_\_\_\_\_  
Mayor Kim Pexton

STATE OF WYOMING       )  
                                      : ss.  
COUNTY OF CONVERSE    )

The above and foregoing Quitclaim Deed and Grant of Easement was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2025, by Kim Pexton, mayor of the City of Douglas, Wyoming.

— \_\_\_\_\_  
Notary Public

My Commission Expires:

Converse County Wyoming:

\_\_\_\_\_  
James H. Willox, Chairman

STATE OF WYOMING       )  
                                      : ss.

**COUNTY OF CONVERSE )**

The above and foregoing Quitclaim Deed and Grant of Easement was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2025, by Jim Willox, chairman of the Board of Commissioners for Converse County, Wyoming.

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\_\_\_\_\_

Notary Public

My Commission Expires:

 ORIGINAL

For Administrative Use Only	
Permit #	B4709032025150
Check #	Date 9-3-25
Inspections	9-9-25

**Converse County  
Bore Permit**

CONVERSE COUNTY, acting by and through its Board of Commissioners, hereinafter referred to as the "Board", hereby evidences its permission that Nathan Reardon (applicant) of Anadarko E&P Onshore LLC (company), State of Wyoming, may conduct the following activities within the right-of-way easement granted heretofore to Converse County for a county highway, to wit:

Bore Dickau Road for 3 composite flowlines 8 inches or less in diameter, 1 carbon steel gas lift line 3 inches in diameter or less and 1 poly air line 2 inches in diameter or less. All pipe will be in the same bore. \_\_\_\_\_; that the location of such activity shall be limited to that portion of Converse County Road Number 47, commonly referred to as the Dickau Road, located in: 34N, 68W Section 8/9 (Township, Range, and Section), mile marker 8 on CR 47, with Latitude 42.9366 and Longitude -105.0377 (please use decimal degree format to four (4) digits right of the decimal) at center line of road.

The Permittee hereby acknowledges and agrees to as follows:

1. That the permit hereby allowed is conditional to the extent that the right-of-way granted to Converse County may have been given for the limited and expressed purposes of laying out, constructing and maintaining a county highway and that the Permittees may be in conflict therewith, and therefore, subject to objection by the grant of the right-of-way or his heirs, executors administrators, successors or assigns, in which event it may be necessary and required that the Permittee remove his activity and facilities from the right-of-way, in the alternative, to make appropriate agreements with the grantor of the right-of-way, or his heirs, executors administrators, successors or assigns for the additional use.
2. That the Permittee shall forever indemnify the County of Converse, its Board and its officers, agents and employees and otherwise hold them harmless from all liability or expense for damage to the property of others or for injury to or death of any person arising wholly or in part or in connection with the construction, maintenance, or use of such facility by the Permittee.
3. That the permit herein given is exclusive and shall not be assigned, modified, or otherwise transferred without the prior written consent of the Board.
4. That the facility of the Permittee shall be placed in such a manner as will conform with recognized standards and applicable federal, state or local laws and ordinances and as otherwise directed by the Board.
5. That public utilities including but not limited to; utility line poles, cables, and all buried public utilities will be as far as possible from the center line of the road, and in no case will the poles be closer than twenty-eight (28) feet from the center line of the road without the expressed written consent of the Board.
6. That utility lines and cables be buried at a minimum depth of seventy-two (72) inches. All other utilities shall be buried at the depth required by federal, state, and local laws. All bores within the right-of-way must be a minimum of ten (10) feet below the lowest point of the right-of-way.

7. Approval of this agreement for use of the right-of-way requires the public utility to move or adjust its equipment at its expense when determined by the Board that such is necessary.

8. The facilities of the Permittee shall in no way interfere with or encroach upon the use of the county road by the public; provided however, that in instances whereby it becomes necessary for the Permittee to traverse the roadway, notice of such intent shall be given to the Road & Bridge Department, not less than five (5) days prior to commencing work. Such activity shall be subject to the supervision and inspection by the Board or its representatives, and Permittee shall place and maintain permanent type markers on each side of the road, at places designated by the Road & Bridge Department, noting the location, direction, and phone contact information of said traversing facility.

9. During all times of construction, maintenance and/or repair, the Permittee shall be responsible for the placement of proper advisory signs on either side of the work area, as regulated in the latest edition of the MUTCD for streets and highways, or additionally as the Board or its representatives may direct, for the purpose of cautioning travelers upon county roads of construction activities and that danger exists; and, otherwise to take all reasonable measures to prevent injury to persons and/or property.

10. All equipment used during construction, maintenance, and/or repair is properly registered, including, but not limited to Wyoming Mobile Machinery Stickers & Vehicle Registrations.

11. The Permittee agrees to repair, to the satisfaction of the Board or its representatives, any portion of the county highway or right-of-way to a condition equal to or better than its condition prior to the commencement of the Permittee's operations.

12. The facilities of the Permittee shall not be installed under any circumstances without prior written permission of the Superintendent of the Road & Bridge Department within ten (10) feet of the traveled portion of the county road.

13. Any alteration or modification of the facility, located within the right-of-way, requested or directed by the Board or its representatives shall be commenced and completed without delay by the Permittee at its sole expense.

14. That by its signature and seal affixed hereto does hereby accept and confirm all of the conditions and terms hereby imposed upon the Permittee and agrees to its binding effect.

15. Permittee is responsible for all damages caused by activities outside of the scope of this permit.

16. That the Permittee agrees to the following fee schedule as applicable:

**FEE SCHEDULE**

\$125 Bore Fee per hole

\$100 Inspection Fee for locations within twenty (20) air mile radius of Road & Bridge Office

\$150 Inspection Fee for locations greater than twenty (20) air mile radius of Road & Bridge Office

17. The Road & Bridge Headquarters is 44 Twin Bridges Road, Douglas, WY 82633, with a mailing address of P.O. Box 770, Douglas, WY 82633, and Latitude of 42.7697° and Longitude of -105.3837°.

18. UTILITY ADJUSTMENTS: It will be the responsibility of the applicant to notify all utilities before construction work begins. Failure to do so may result in personal injury and very costly repair of the utility at the expense of the applicant. (There are many underground utilities located within Converse County right-of-ways.) If utility adjustments are required, the applicant will be responsible for all associated costs.

19. This permit does not grant ANY access to and from the County roadway. If a temporary access is needed please initial on this line and apply for a temporary access \_\_\_\_\_.

All checks must be addressed to Converse County Road & Bridge and accompany each permit application prior to action by the County.

IN WITNESS WHEREOF, the Permittee and the Board of County Commissioners have set their respective hands and seals this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Board of Commissioners  
Converse County, Wyoming

Permittee

\_\_\_\_\_  
Chairman

Anadarko E&P Onshore LLC  
Attn: Nathan Reardon

\_\_\_\_\_  
Printed Name of Permittee

1099 18th St., Suite 700

\_\_\_\_\_  
Address of Permittee

\_\_\_\_\_  
Attest:

Denver, CO 80202

\_\_\_\_\_  
City, State, and Zip Code

307-660-2856

\_\_\_\_\_  
Contact Phone Number

Received and Approved By:

nathan\_reardon@oxy.com

\_\_\_\_\_  
Email Address of Permittee

  
\_\_\_\_\_  
Road & Bridge Foreman

*Nathan Reardon* Advisor Land Negotiator  
\_\_\_\_\_  
Signature and Title

Converse County  
Bore Permit

Land Owner Permission

I, the undersigned property owner, acknowledge that,

Company: Anadarko E&P Onshore LLC

Address: 1099 18th St, Suite 700  
Attn: Nathan Reardon

City: Denver

State: Colorado

Phone: 307-660-2856

Email: nate\_2222@hotmail.com


The above company has my permission to bore from my land located:

Road Number 47 Mile Marker 8

Township 34N Range 68W Section 8/9

Latitude 42.9366, Longitude -105.0377 at center line of road  
(please use decimal degree format to 4 digits right of the decimal)

By signing below, I acknowledge that I have an agreement with the above company.

Signature:   
Landowner

Date: 8/28/25

Signature:   
Company Representative

Date: 8/19/2025

Printed Name: Nathan Reardon



ORIGINAL

For Administrative Use Only	
Permit #	<u>B47109038005 149</u>
Check #	Date <u>9-3-25</u>
Inspections	<u>9-9-25</u>

### Converse County Bore Permit

CONVERSE COUNTY, acting by and through its Board of Commissioners, hereinafter referred to as the "Board", hereby evidences its permission that Nathan Reardon (applicant) of Anadarko E&P Onshore LLC (company), State of Wyoming, may conduct the following activities within the right-of-way easement granted heretofore to Converse County for a county highway, to wit:

Bore Dickau Road for an underground electrical line 4.32-inch diameter cable encased in HDPE 6 inch poly pipe.

\_\_\_\_\_ ; that the location of such activity shall be limited to that portion of Converse County Road Number 47, commonly referred to as the Dickau Road, located in: 34N, 68W Section 8/9 (Township, Range, and Section), mile marker 8 on CR 47, with Latitude 42.9366 and Longitude -105.0377 (please use decimal degree format to four (4) digits right of the decimal) at center line of road.

The Permittee hereby acknowledges and agrees to as follows:

1. That the permit hereby allowed is conditional to the extent that the right-of-way granted to Converse County may have been given for the limited and expressed purposes of laying out, constructing and maintaining a county highway and that the Permittees may be in conflict therewith, and therefore, subject to objection by the grant of the right-of-way or his heirs, executors administrators, successors or assigns, in which event it may be necessary and required that the Permittee remove his activity and facilities from the right-of-way, in the alternative, to make appropriate agreements with the grantor of the right-of-way, or his heirs, executors administrators, successors or assigns for the additional use.
2. That the Permittee shall forever indemnify the County of Converse, its Board and its officers, agents and employees and otherwise hold them harmless from all liability or expense for damage to the property of others or for injury to or death of any person arising wholly or in part or in connection with the construction, maintenance, or use of such facility by the Permittee.
3. That the permit herein given is exclusive and shall not be assigned, modified, or otherwise transferred without the prior written consent of the Board.
4. That the facility of the Permittee shall be placed in such a manner as will conform with recognized standards and applicable federal, state or local laws and ordinances and as otherwise directed by the Board.
5. That public utilities including but not limited to; utility line poles, cables, and all buried public utilities will be as far as possible from the center line of the road, and in no case will the poles be closer than twenty-eight (28) feet from the center line of the road without the expressed written consent of the Board.
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7. Approval of this agreement for use of the right-of-way requires the public utility to move or adjust its equipment at its expense when determined by the Board that such is necessary.

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14. That by its signature and seal affixed hereto does hereby accept and confirm all of the conditions and terms hereby imposed upon the Permittee and agrees to its binding effect.

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**FEE SCHEDULE**

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IN WITNESS WHEREOF, the Permittee and the Board of County Commissioners have set their respective hands and seals this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Board of Commissioners  
Converse County, Wyoming

Permittee

\_\_\_\_\_  
Chairman

Anadarko E&P Onshore LLC  
Attn: Nathan Reardon

\_\_\_\_\_  
Printed Name of Permittee

1099 18th St., Suite 700

\_\_\_\_\_  
Address of Permittee

\_\_\_\_\_  
Attest:

Denver, CO 80202

\_\_\_\_\_  
City, State, and Zip Code

307-660-2856

\_\_\_\_\_  
Contact Phone Number

Received and Approved By:

nathan\_reardon@oxy.com

\_\_\_\_\_  
Email Address of Permittee

  
\_\_\_\_\_  
Road & Bridge Foreman

*Nathan Reardon* Advisor Land Negotiator

\_\_\_\_\_  
Signature and Title

Converse County  
Bore Permit

Land Owner Permission

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Address: 1099 18th St. Suite 700  
Attn: Nathan Reardon

City: Denver

State: Colorado

Phone: 307-660-2856

Email: nate\_2222@hotmail.com

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Latitude 42.9366, Longitude -105.0377 at center line of road  
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By signing below, I acknowledge that I have an agreement with the above company.

Signature:   
Landowner

Date: 8/28/25

Signature:   
Company Representative

Date: 8/19/2025

Printed Name: Nathan Reardon