

# Lay Flat Authorization Application

Company Name \_\_\_\_\_

Date \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

County Road (Name & Number) \_\_\_\_\_

The above company is requesting authorization to place surface water lines within Converse County Right-of-Way. If approval is granted, the above company agrees to abide by the following conditions and stipulations:

1. Notify Converse County Road & Bridge one week prior to the day water line is to be installed via email at [roadandbridge@conversecountywy.gov](mailto:roadandbridge@conversecountywy.gov) or by mail at PO Box 770, Douglas, WY 82633.
2. Maximum duration of line placement is 30 days. If longer period is needed, additional approval must be granted by the Road & Bridge Department Superintendent.
3. Line is to be placed at outside edge of right-of-way (or as close to fence line as possible).
4. Line is to be secured to prevent dropping into the valley of the ditch (stakes, t-posts, etc)
5. All reels are to be removed from right-of-way.
5. **NO LINES** are to be placed inside culverts from March 15-June 1.
6. Any ruptures or leaks from lines are to be addressed immediately upon discovery.
7. Authorized company assumes liability for any road damage (washouts, etc) caused by water line inserted through culverts, leaks, or ruptures.
8. Authorized company releases Converse County & Converse County Road & Bridge Department of any liability in the event of any damage to lines placed within Right-of-Way.
9. Converse County Road & Bridge Department may revoke authorization at any time and for any reason.
10. Failure to abide by these stipulations can result in Converse County Road & Bridge Department requiring **immediate removal** of water lines within right-of-way.

\_\_\_\_\_  
Company Representative

For Administrative Use Only
<input type="checkbox"/> Approved <input type="checkbox"/> Denied
_____ Road & Bridge Superintendent
Date _____