



Application to Participate in the Converse County Public Surplus Property Reallocation Process

Section 1: Applicant Organization Information

Organization Name _____

Federal EIN/Tax ID _____ 501(c)(3) Determination Letter Date _____

Contact Person (1) _____

Phone _____ Email _____

Contact Person (2) _____

Phone _____ Email _____

State Charity Registration _____ Years Serving Community _____

Mailing Address _____

City _____ State _____ Zip Code _____

How is the Community Served?

Section 2: Statement of Use

The applicant agrees the claimed items will be used exclusively for the nonprofit operations, with no resale or private benefit:

- The primary use will benefit the community by enhancing the charities' ability to provide public services.
- Claimed surplus items will not be resold and will remain in service for at least 1 year or until no longer of value.

Section 3: Eligibility and Certifications

By signing Below the applicant certifies eligibility as a 501(c)(3) public charity under IRC standards, with no debarments or conflicts.

- The applicant understands allocation is on a first-come, first-served; Converse County is not responsible for items claimed, or moved to public auction, prior to the applicant's access.
- The applicant will abide by all terms on the Public Service Auction website, including no warranties ("as-is" condition) and environmental disclaimers (e.g., no hazardous materials).
- The applicant understands they are solely responsible for the pick-up of any claimed items within the time frame specified on the Public Surplus Auction reallocation. Failure to do so will forfeit any claim to the surplus item. The Charity may be barred from further participation in the Converse County Public Surplus Reallocation process.

Signature of Charity Official

Section 4: Attachments Required

1. IRS 501(c)(3) letter.
2. State charity solicitation permit.



STOP HERE. Sign the application and submit it to the Technical Services Administrator or County Clerk. Once your application is approved or denied, you will be notified.

Section 5: Board of Converse County Commissioners Approval

Approved YES NO

Comments:

Chairman: County Commissioners